

CUSTOMER SERVICES ACCOUNT HANDLER

The Role

Office/telephone based role for an Experienced Account Handler of existing client base.

Duties

- Providing a first class level of customer service to existing clients, building relationships with a view to retaining their business each renewal.
- Providing verbal and written confirmation of adjustments to the Clients and Insurers, processing accurate documentation, working within FSA Guidelines.
- Building relationships and negotiating terms with underwriters at leading Insurance Companies.

Profile

- We are looking for a highly motivated individual who has the following skills/attributes:-
 - Excellent communication skills
 - Impressive organisational skills
 - The ability to work comfortably under pressure in a volume environment
 - Experience within the industry, specifically with regard to Commercial Combined, Contractors and Fleet Products.

Package

- In return we are able to offer an excellent remuneration package, an ongoing technical training programme, support to obtain CII Qualifications.